

PRESENT: Board President Peggy Kelland (ex-officio), Karen Karath, John Lumia, Dr. Dwight Bonk, Alberta Pedro, District Clerk

ABSENT: Barbara Goodman

There was no one from the public present.

<p>The meeting was called to order by the District Clerk at 6:04 p.m.</p>	<p>CALL TO ORDER</p>
<p>1. Nominate Chair of the Policy Committee- Peggy Kelland nominated Karen Karath as chairman of the Policy Committee. The nomination was seconded by John Lumia. Vote taken. Unanimous.</p>	<p>NOMINATION OF CHAIR OF THE POLICY COMMITTEE</p>
<p>2. With the completion of the NYSSBA policy review, the committee discussed a policy review schedule. Policies will be reviewed on a three year cycle. Next year, the committee will review all local policies from 0000-3000. The following year, the committee will review all local policies from the 4000 and 5000 series. In the third year, the committee will review the 6000-9000 local policies. This will ensure that all policies are reviewed on a consistent rotational basis.</p> <p>NYSSBA will continue to provide the committee with installment updates at a cost of \$850 per year. This will ensure compliance with all federal and state laws and regulations. The installments will be reviewed by the school district attorney and then shared with the administration and the policy committee. The district clerk is responsible to ensure that the installments are reviewed by the attorney and distributed to designated staff.</p>	<p>POLICY REVIEW SCHEDULE</p>
<p>3. The committee discussed its role as it pertains to enforcing policy. Committee members discussed the responsibility of the policy committee members, the administration, the Board and their respective roles in adhering to and enforcing policy.</p> <p>Committee members discussed, at length, the idea of adding policy language to require reports from administration to ensure that policy is being adhered to. Several points were made during the discussion:</p> <ul style="list-style-type: none"> a.) the committee needs to be mindful of micromanaging the administration; b.) there are several state-mandated reports, indicated within policy, that must be presented to the Board of Education; c.) a majority of the Board may request information or a report/presentation from administration any time during the school year; d.) once the board adopts a policy and it has been disseminated, the superintendent has the role of implementing the policy; and e.) the policy committee’s responsibility is not oversight of policies but the development of policy for recommendation to the Board of Education. 	<p>ENFORCEMENT OF POLICY</p>

<p>4. The policy committee reviewed the remaining 9000 policies from the series. These policies were reviewed by administration and three were also reviewed by the school attorney.</p> <table border="1" data-bbox="430 367 917 525"> <thead> <tr> <th>POLICY #</th> <th>POLICY</th> </tr> </thead> <tbody> <tr> <td>9240</td> <td>Recruiting and Hiring</td> </tr> <tr> <td>9520.2</td> <td>Family and Medical Leave</td> </tr> <tr> <td>9520.5</td> <td>Leaves of Absence</td> </tr> <tr> <td>9700</td> <td>Staff Development</td> </tr> </tbody> </table> <p>The committee agreed by consensus to add the sentence, <i>“The Board of Education may permit leaves of absence upon recommendation of the Superintendent of Schools, in accordance with federal and state law and the applicable collective bargaining agreement, “</i> to Policy 9520.5 Leaves of Absence.</p> <p>Dr. Bonk indicated that he was in favor with the recommendations made by the attorney and by NYSSBA. Policies recommended for First Reading by the Board of Education.</p>	POLICY #	POLICY	9240	Recruiting and Hiring	9520.2	Family and Medical Leave	9520.5	Leaves of Absence	9700	Staff Development	<p>REVIEW OF POLICIES 9240, 9520.2, 9520.5, and 9700</p>
POLICY #	POLICY										
9240	Recruiting and Hiring										
9520.2	Family and Medical Leave										
9520.5	Leaves of Absence										
9700	Staff Development										
<p>5. The committee was provided with copies of the 1st installment from NYSSBA. The district clerk will forward the legal feedback to the committee members once it is received from the attorneys.</p> <p>The next Policy Committee meeting is scheduled for Tuesday, December 5, 2017 at 6:00 p.m. at Wappingers Junior High School in room 105.</p>	<p>SCHEDULE NEXT MEETING DATE</p>										
<p>The meeting was adjourned at 7:15 p.m.</p>	<p>ADJOURNMENT</p>										

Respectfully Submitted,

Alberta Pedro, District Clerk